

**Town of Plainfield Special Select Board Meeting**  
**October 14, 2022**  
**Via Zoom**  
**Approved Minutes**

**Agenda:**

- Changes to the Agenda
- Announcements
- Public Comment
- Brook Rd. Bridge 21 replacement including:
  - Receiving additional information from Christian Meyer and Keith Cubban both of Central Vermont Regional Planning Commission, and Stephanie Smith of Vermont Emergency Management, and Town Grant Administrator Alice Merrill
  - Possible additional information from Road Foreman Michael Bingham
  - Additional information/input from ARPA Advisory Committee
  - Further consideration of:
    - Fiscal implications of reduced match and increased cost
    - Cost estimates including Right-of-Way acquisition
    - Consideration of ARPA funds for Town match
  - Review/consideration of final budget for grant submission – Alice Merrill
  - Decision re pursuing/filing grant for FEMA funding for Brook Rd. Bridge replacement
- Adjourn

**Present:** Select Board members Jim Volz (Chair), Riley Carlson, and Sasha Thayer. Also present were Town Grant Administrator Alice Merrill, George Cushing of the Plainfield ARPA Advisory Committee, Will Colgan of the Plainfield Planning Commission, Christian Meyer and Keith Cubbon of Central Vermont Regional Planning Commission (CVRPC), Road Foreman Michael Bingham, and George Springsteen.

**Chair Volz called the meeting to order at 7:01 pm.**

**Changes to the Agenda:**

There were no changes to the agenda.

**Announcements:**

Volz announced this is the first meeting for new Select Board member Riley Carlson.

Public Comment:

Volz opened the floor to public comment. There was no public comment.

Brook Rd. Bridge 21 replacement including:

*Receiving additional information from Christian Meyer and Keith Cubban both of Central Vermont Regional Planning Commission, and Stephanie Smith of Vermont Emergency Management, and Town Grant Administrator Alice Merrill -*

Merrill stated that, with the 5% contingency the Select Board requested be added, the total estimate of project costs is currently \$1,732, 530 with the Town's share being 10% of that or \$173, 253. She stated that the Select Board needs to document where the Town's 10% match will come from prior to Merrill submitting the application at that estimated project cost. She noted that the 10% match is a good deal as usually a 25% match would be expected. Cubbon provided information about the option of the Town using ARPA funds for the 10% match. Colgan notes that this bridge project is listed as a priority for the Town in the Town Plan. Merrill will provide an updated letter and a draft of the motion for approval to the Select Board prior to the next Select Board meeting. This will be on the agenda for the Select Board meeting on October 18, 2022.

*Possible additional information from Road Foreman Michael Bingham –*

Bingham expressed concern about trees upstream from the bridge and the potential difficulties they may pose in a flooding event. Merrill addressed this concern stating the issue has been documented in two engineering studies. Springsteen, having worked with the team on the engineering studies, also addressed these concerns.

*Additional information/input from ARPA Advisory Committee -*

Cushing provided information regarding potential use of ARPA funds and requested the Town also investigate State funding.

*Further consideration of:*

*Fiscal implications of reduced match and increased cost – This item was not discussed.*

*Cost estimates including Right-of-Way acquisition* – This item was not discussed.

*Consideration of ARPA funds for Town match* – This item was not discussed.

*Review/consideration of final budget for grant submission, Alice Merrill* –  
This item was not discussed.

*Decision re pursuing/filing grant for FEMA funding for Brook Rd. Bridge replacement* –  
This item was not discussed.

Adjourn: **Thayer moved to adjourn at 7:46 pm, the motion carried unanimously.**

Minutes respectfully submitted by Kristin Brosky, Town Administrative Assistant.