

Local Emergency Management Plan

1. Emergency Management (EM) planners

These are the people who wrote and/or maintain this plan.	
Michael Billingsley	Emergency Management Director, PIO

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	EMD & EMC & designee
<i>Preferred EOC Positions and Duties</i>	
EOC Director	- Supervises and directs all EOC activities coordinating municipal support and response
Public Information Officer	- Coordinates all messaging with Incident Commander(s) - Produces and posts public information and press releases - Produces and posts public information and press releases - Monitors public media for useful information and to correct inaccurate reports - Tracks and answers any Requests For Information (RFI)
Admin	- Maintains operations log - Supports incident commanders in documenting expenses for reimbursement
Situational Awareness	- Updates status board and map - Tracks and answers any Requests For Information (RFI) from Incident Commander(s) and town officials
Logistics Support	- Tracks and coordinates fulfillment of any Requests For Support (RFS) from Incident Commander(s) - Provides resources for the EOC itself (e.g. coffee, food, sleeping areas, batteries, fuel for generator, ...)

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Communications Support	Staffs phones and radio
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Michael Billingsley, EMD and Public Information Officer	EOC Director, PIO & Situational Awareness; (802) 380-6408 cell, (802) 454-1203 home, (802) 454-1286 or (802) 322-5019 EOC; plainfieldvtem@gmail.com
Bram Towbin, Town Clerk	Logistics Support; (802) 454-8461 Municipal, (802) 454-1286 EOC; plainfieldtc@gmail.com
Bram Towbin, Town Treasurer	Admin and Financial; (802) 454-8461 Municipal, (802) 454-1286 EOC; plainfieldtc@gmail.com
Carol Smith, Asst Town Clerk & Treasurer	Admin and Logistics Support, (802) 454-8461 Municipal, (802) 454-1286 EOC; plainfieldATC@gmail.com
Kristin Brosky, Town Administrative Assistant	Logistics Support & Situational Awareness, (802) 454-8461 Municipal, (802) 454-1286 EOC; plainfieldtownaa@gmail.com

Town Support Staff	Responsibilities & Contact
Michael Bingham, Road Foreman	Road conditions and infrastructure repair; (802) 454-7166 Garage. (802) 371-8050 (Town cell); plaingarage@gmail.com
Jim Volz, Select Board Chair Liaison	Municipal Governance & Coordination, Communications (802) 476-2722; selectboard19@gmail.com
Kristin Brosky	Town Administrative Assistant, (802) 454-8461 plainfieldtownaa@gmail.com
Alice Merrill	Grants Administrator, (802) 454-8461 alicejanemerrill@gmail.com

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Keith Swann	Town Hall Opera House Operations Manager, (802) 224-6858 SwannKeith@hotmail.com
Primary EOC Location	
Facility / Address:	Plainfield Town Hall (ground floor), 18 High St./US Route 2, Plainfield, VT
Phone Numbers:	(802) 454-1286 ground floor; (802) 322-5019 all floors
Equipment/Notes:	Dedicated telephone lines; Internet connection, printer, fax, backup generator, VHF radio, tables & chairs, maps, situation & resource tracking displays. secure storage & private conferencing area, ground-floor access, accessible bathroom, all-conditions reliable heat, off road parking, A/C (pending)
Alternate EOC Location	
Facility / Address:	Plainfield Municipal Building 149 Main St., Plainfield, VT
Phone Numbers:	(802) 454-8461
Equipment/Notes:	Dedicated telephone line; internet connection; printer; scanner
Alternate Emergency Communications	
Plainfield Fire & Rescue	Mobile command post capability in the Town's grass-fire/EMS rescue truck (Fire Chief Greg Light 802-839-8878)

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Michael Billingsley		Interim EMD
Emergency spending limits:	\$500 without Select Board approval	
Businesses with Standing Municipal Contracts		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
Electricity	Green Mountain Power	(888) 835-4672, then 4, then 5
Internet and (Internet) landline service for Municipal Building and Town Hall/Opera House	Spectrum , Acct 8350 15 001 022 5045	(888) 812-2591

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Internet service and phone for Water/Wastewater Department	Consolidated Communications	(866) 984-0626, option 1 if available
Dedicated land lines for municipal building, Fire House, town garage, and water/wastewater facility	Consolidated Communications	(866) 984-0626, option 1 if available
Sand & gravel	J.A. MacDonald, Inc., Marshfield, VT	(802) 626-5201
Plant mix, gravel	NE Materials, Graniteville, VT	(253) 227-9206 (802) 479-7004
Chloride	Gorman Group, Albany, NY Acct # 1698	(518) 472-9426
Diesel fuel	Packard Fuels	(802) 262-3835
Propane for Water/Wastewater and Town Hall heat and generator	Alco, E Montpelier, VT	(802) 223-0126
<i>Other Local Resources</i>		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
Hardware store, in E. Montpelier	Plainfield Hardware Store	(802) 454-1000
Building supplies, hardware, tools	East Montpelier Home Ctr	(802) 223-4131
Health/dental services	The Health Center	(802) 454-8336
Food supply	Plainfield Coop	(802) 454-8570
Shelter & incident crew food supply/gas station, fuel (generator)	Maplefields, 8132 Rte 2, Marshfield	(802) 454-7111
Restaurant	Positive Pie	(802) 454-0133
Community kitchen	Grace Methodist Church	(802) 454-7702 (Rich Phillips)
Local farmer	Cleary Family Farm	(802) 454-8461
Local farmer	Greenfield Highland Beef	(802) 454-7384
Local farmer	Hochschild Family Farm	(314) 503-0326
Local farmer & trucking	Lee Farm Stand and Trucking	(802) 454-1062

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Local farmer	Littlewood Farm	(802) 881-3240
Excavator, bull dozer	Kevin Farnham Excavating	(802) 454-1624
Excavators (3), bulldozer, dump truck, track skid steer	Farnham Excavating & Landscaping	(802) 279-3313 C, (802) 454-7742
Diesel	Black Bear Bio-Diesel	(802) 999-2380
Library inc fiber internet connection	Cutler Memorial Library	(802) 454-8504
<p>State support that is usually at no cost to the municipality:</p> <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise <p>State support the municipality will normally eventually have to pay for:</p> <ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans Equipment and Personnel • Vermont National Guard Support 		
<p><i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need</i></p>		
<p>Resources for Animal Rescue and Support (via Vermont EM and State Veterinarian Kristen Haas DVM) Large Animal Rescue Coalition, Cindy Cross-Greenia (802) 355-7219 and Central VT Disaster Animal Rescue Team (DART) Lisa Lemieux (802) 505-7677</p>		

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National Incident Management System (NIMS) Typed Resources*											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team		N/A	N/A	N/A		Hydraulic Excavator, Large Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact	N/A	N/A	N/A	N/A	
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper	N/A	N/A	N/A	N/A	
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted	N/A	N/A	N/A	N/A	
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer	N/A	N/A	N/A	N/A	
Public Safety Dive Team						Track Loader	N/A	N/A	N/A	N/A	
SWAT/Tactical Team	N/A	N/A	N/A	N/A		Trailer, Equipment Tag-Trailer	N/A	N/A	N/A	N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A	N/A	1	Trailer, Dump	N/A	N/A	N/A	N/A	
Fire Engine (Pumper)	1					Trailer, Small Equipment	N/A	N/A	N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump	N/A	N/A	N/A	N/A	5
Aerial Apparatus, Fire						Truck, Plow	N/A	N/A	N/A	N/A	
Foam Tender			N/A	N/A		Truck, Sewer Flusher	N/A	N/A	N/A	N/A	
Hand Crew						Truck, Tractor Trailer	N/A	N/A	N/A	N/A	
HAZMAT Entry Team	N/A	N/A	N/A	N/A		Water Pumps, De-Watering					
Engine Strike Team			N/A	N/A		Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)			1			Water Pump, Water Distribution					
Fire Boat				N/A		Water Pump, Wastewater					
Aerial Lift - Articulating Boom	N/A	N/A	N/A	N/A		Water Truck				N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain	N/A	N/A	N/A	N/A		Wheel Dozer	N/A	N/A	N/A	N/A	
Aerial Lift - Telescopic Boom	N/A	N/A	N/A	N/A		Wheel Loader Backhoe	N/A	N/A	N/A	N/A	1
Aerial Lift - Truck Mounted	N/A	N/A	N/A	N/A		Wheel Loader, Large	N/A	N/A	N/A	N/A	
Air Compressor	N/A	N/A	N/A	N/A		Wheel Loader, Medium	N/A	N/A	N/A	N/A	1
Concrete Cutter/Multi-Processor for Hydraulic Excavator	N/A	N/A	N/A	N/A		Wheel Loader, Small	N/A	N/A	N/A	N/A	
Electronic Boards, Arrow	N/A	N/A	N/A	N/A		Wheel Loader, Skid Steer	N/A	N/A	N/A	N/A	
Electronic Boards, Variable Message Signs	N/A	N/A	N/A	N/A		Wheel Loader, Telescopic Handler	N/A	N/A	N/A	N/A	
Floodlights	N/A	N/A	N/A	N/A		Wood Chipper	N/A	N/A	N/A	N/A	
Generator	N/A	N/A	N/A	N/A	1	Wood Tub Grinder	N/A	N/A	N/A	N/A	
Grader	N/A	N/A	N/A	N/A	1						

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*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

4. Public Information and Warning

During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.

VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
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Important Local Websites / Social Media channels:	Plainfield website: plainfieldvt.us Facebook - Plainfield People Marshfield-Plainfield Front Porch Forum
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Local Newspaper, Radio, TV:	WGDR, Plainfield, VT (802) 454-7762 WCAX, (802) 652-6300 WPTZ, (802) 655-5455 Times Argus newspaper, (802) 479-0191
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Public Notice locations:	Municipal building, 149 Main Street, Plainfield Plainfield Coop, 153 Main St, Plainfield, VT US Post Office, 189 Towne Ave, Plainfield, VT Plainfield Info Kiosk, Main and Creamery Streets Next to Positive Pie, Main Street, Plainfield, VT
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Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.

To provide information for 2-1-1	Dial 211 or (802) 652-4636
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5. Vulnerable Populations

If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.

Name / Notes	Contact Info
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)

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<p>FEMA flood plain central village, Brook Road and Colburn Road residents, and their farm and/or pet animals are the direct path of flood stage & dam-release fast rising waters</p>	<p>911 and Michael Billingsley EMD (802) 380-6408</p>
<p>Maple Hill School, 1350 East Hill Road, Plainfield, VT <u>and</u> Maple Hill Farm School, 1329 John Fowler Road, Marshfield VT <u>and</u> Maplehill Elementary Program, Goddard College campus.</p> <p>(K-12 Adaptive learning environment for special needs students)</p> <ul style="list-style-type: none"> - Maple Hill Fowler Rd. campus - 18 staff, 14 students; - Maple Hill East Hill Rd. campus - 12 staff, 10 students; - Maple Hill Goddard campus - 10 staff, 8 students <p>Generator on the Maple Hill Fowler Rd. campus only.</p> <p>[Maplehill EAP Annex to be provided - Joe Astick]</p>	<p>Joe Astick, Incident Commander and Executive Director, (802) 279-4918 cell, (802) 454-7747</p> <p>Ryan Gaillard, campus coordinator, (802) 249-9115 cell, (802) 454-7747</p> <p>Goddard campus 802-454-8311</p>
<p>Spruce Mountain Inn (Residential & Transitional Living Program), 155 Towne Ave, Plainfield, VT - approximately 15 client residents, 18 staff</p> <p>No generator or backup power on site.</p>	<p>Aaron Aldridge, Director, (802) 454-8353, cell (801) 910-5896 cell</p> <p>Sylvia Charron, Admin. and Reception (802) 454-8353</p> <p>Edward "Bogey" Foden, Asst. Director</p>
<p>Plainfield Housing Associates (Senior and Disability Housing)</p> <ul style="list-style-type: none"> - 123 School Street, Plainfield, VT, 8 apartments (9 persons) - 169 School Street, Plainfield duplex unit #12 (4 persons) unit #13 (4 persons) - 171 School Street, Plainfield unit #9 (2 persons) unit #10 (5 persons) unit #11 (2 persons) <p>No elevator for second floor residents. No generator on site. (Generator rental is planned.)</p>	<p>Jason Jeffrey, maintenance manager (802) 888-0672, (802) 250-8713 (pager)</p> <p>Property manager Nikki Ariste, property manager (802) 828-4660; on-call paging at 866-348-1084 for maintenance and emergencies evenings, weekends & holidays</p>

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<p>Twinfield Union School (K-12 public school) located in Marshfield serving Plainfield and Marshfield. Mailing address: 106 Nasmith Brook Road, Plainfield, VT 05667 Approximately 330 students, 100 faculty and staff (some students & visitors with disabilities)</p> <p>No generator or backup power on site.</p> <p>[Twinfield partially-complete EAP Annex provided by Dede Dufresne dede.dufresne@ccsuvt.net]</p>	<p>(802) 426-3213 Principal Rachel Hartman (802) 426-3213, ext 204, private cell (802) 522-3363 Vice-Principal Stephanie Ainslee ext. 242 Facilities Manager Scott McNamara ext. 210</p>
<p>Goddard College, 123 Pitkin Road, Plainfield VT (Partial Year Residency College - Spring/Summer, Fall/Winter) Approximately 20 daytime staff, up to 50 students and/ or up to 30 residential visitors. (Some students and visitors with disabilities.) Last residency to end 06/05/2024. - limited coverage generator for west offices of the Haybarn. TO BE CLOSED AS OF SEPT. 1, 2024</p>	<p>(802) 454-8311 John Baker, Director of IT and Campus Facilities (802) 490-5159, backup (802) 322-1717</p>

6. Shelters

<p><i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i></p>	
<p>Spontaneous Sheltering</p>	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
<p>Regional Shelter</p>	
<p>Location / Address:</p>	<p>Barre Auditorium, 105 N. Seminary St, Barre, VT</p>
<p>Opening Contact:</p>	<p>State EOC, 800-347-0488; American Red Cross, 802-660-9130</p>
<p>Phone Numbers:</p>	<p>(802) 479-2294</p>
<p>Primary Local Shelter</p>	
<p>Location / Address:</p>	<p><i>Under development</i> - Town Hall, 18 High Street, Plainfield - 20 Kw generator to be installed 06/2024 + pending supply storage, ADA compliant parking, defibrillator, A/C 1st fl, pet shelter</p>

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Alternate Local Shelter	
Location / Address:	Cooling Center <i>pending</i> - Plainfield Town Hall, 18 High St./ Route 2, Plainfield VT (802) 454-1286 after completion of ground floor mini-split A/C installation

Position	Name	Phone numbers - indicate Mobile, Home, Work		E-mail
		Primary	Alternate	
Local Emergency Management Team				
Emergency Management Director	Michael Billingsley	(802) 380-6408	(802) 454-1203	plainfieldvt@gmail.com
Local Response Organization Contacts				
Fire Chief	Greg Light	(802) 839-8878	(802) 454-8479 Fire House	glightvt@icloud.com
Deputy Fire Chief	Gary Graves	(802) 454-7188	(802) 454-8479 Fire House	gtrainvaol.comt@
EMS Chief	Johnathan Matthew	(802) 272-6614	(802) 454-8479 Fire House	Allenwoodconstruction@charter.net
Constable	Christopher Keast	(802) 917-1174		plainfieldvtconstable@gmail.com
County Sheriff	Marc Poulin, Washington County Sheriff	(802) 223-3001		marc.poulin@vermont.gov
State Police	Vermont State Police	911	(802) 229-9191	
Local Dispatch Center		911		
Local Public Works Contacts				
Road Foreman	Michael Bingham	802) 371-8050 (cell for Town)	(802) 454-7166 Town Garage	plainingarage@gmail.com
<u>Road Commissioner</u>	to be appointed	(802)		plainfieldsbrc@gmail.com

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Position	Name	Phone numbers - indicate Mobile, Home, Work		E-mail
		Primary	Alternate	
Town Garage	Michael Bingham, Road Foreman	(802) 454-7166	(802) 371-8050 (work cell)	plaingarage@gmail.com
Drinking Water Utility	Travis MacGregor Stewart	(802) 454-7173	(802) 793-0795 Utility cell phone	plainfieldwwtf@gmail.com
Wastewater Utility	Travis MacGregor Stewart	(802) 454-7173	(802) 793-0795 Utility cell phone	plainfieldwwtf@gmail.com
Municipal Government Contacts				
Town Administrator	None			
Town/City Manager	None			
Selectboard Chair	Jim Volz	(802) 476-2722		selectboard19@gmail.com
Selectboard Alt	Tim Davis			selectboard2023@gmail.com
Selectboard Alt	Patti Jamele	(802) 461-9474		pajamele@gmail.com
Town Clerk	Bram Towbin	(802) 454-8461	EOC (802) 454-1286	plainfieldtc@gmail.com
Town Treasurer	Bram Towbin	(802) 454-8461	EOC (802) 454-1286	plainfieldtc@gmail.com
Asst Town Clerk/ Treas	Carol Smith	(802) 454-8461	EOC (802) 454-1286	plainfieldatc@gmail.com
Plainfield Town Administrative Asst.	Kristin Brosky	(802) 454-8461		plainfieldtownaa@gmail.com
Town Health Officer	Jodi Vilardi	(802) <u>454-1222</u>		jbvilardi@gmail.com
Forest Fire Warden	Andy Hebert	(802) 322-5016	(802) 522-0544	Sculptorguy59@hotmail.com
Animal Control Officer	Peter Yasus	(802) <u>505-3416</u>		plainfieldvtanimalcontrol@gmail.com

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Position	Name	Phone numbers - indicate Mobile, Home, Work		E-mail
		Primary	Alternate	
School Contact #1	Rachel Hartman, Principal	(802) 426-3213, ext 204	private cell (802) 522-3363	rachelhartman@twinfield.net
School Contact #2	Stephanie Ainslee, Principal	(802) 426-3213		stephanie.ainslie@ccsuvt.net
School District Office	Mark Tucker, Super-intendent Caledonia Central Supervisory Union	(802) 684-3801		mark.tucker@ccsuvt.net
Other Contacts				
Red Cross-VT Chapter Burlington, VT		(802) 464-6692		
Red Cross-VT Chapter	Regional planning & logistics manager			
Northern NE District Red Cross	Marsha Haines	(603) 225-6697		marsha.haines2@redcross.org
VT EM	Sid Pollock	(802) 750-9190		Sidney.Pollock@vermont.gov
VT SEOC		(800) 347-0488		
CV Regional Planning Commission	Keith Cubbon	(802) 229-0389	(802) 262-1022	cubbon@cvregion.com