

Town of Plainfield
Development Review Board (DRB)
Minutes of Meeting held on January 8, 2014

Final Minutes Approved on: February 12, 2014

Present:

___x___ Janice Walrafen, Chair

___x___ Rob Bridges, Co-chair

__absent__ Neil Hogan, Co-chair

___x___ Sarah Albert, Clerk

(Quorum of DRB in attendance)

Also Present:

Mary Lane – Administrative Assistant

7:00 P.M. – Meeting called to order by Chair Walrafen.

Agenda Item # 1 – 7:02 P.M. – Review Agenda/Approve Minutes.

- The agenda was reviewed to include: approve the minutes of the 12/11/13 meeting, review the narrative for the Town Report, and continue the discussion of the Unified Plan review.
- Co-Chair Bridges makes a **motion** to approve the minutes of the 12/11/13 DRB meeting as written. Clerk Albert seconds, the motion passes unanimously.

Agenda Item # 2 – 7:08 P.M. – Review Narrative.

- Co-chair Bridges and Chair Walrafen share the narrative they wrote, and a few minor changes were made. The DRB members agree the Narrative is complete and will be turned into the Town Clerk. No decisions or motions made.

Agenda Item # 3 – 7:25 P.M. – Continue review of the Unified Plan.

- The DRB members review pages 21 – 40 of the Unified Plan. They discuss the suggestions made by Irene Nagel, the Consultant hired to assist with this task. Co-chair Bridges, and Clerk Albert will send the member's suggestions to Ms. Nagel. The members decide to review the next 20 pages for the next meeting. No decisions or motions made.

Meeting Adjourned at 8:45 P.M.

- Co-chair Bridges makes a **motion** to adjourn the meeting at 8:45 P.M. Clerk Albert seconds, and the motion passes unanimously.

Respectively Submitted,
Mary Lane, DRB Administrative Assistant