

Town of Plainfield
Development Review Board (DRB)
Minutes of Meeting held on February 11, 2015

Final Minutes Approved on: March 11, 2015

Present:

___x___ Janice Walrafen, Chair

___x___ Rob Bridges

___x___ Neil Hogan

___x___ Sarah Albert, Clerk

(Full DRB in attendance)

Also Present:

Mary Lane – Administrative Assistant
Charlie Cogbill, Interested Party

Absent:

Karen Storey – Zoning Administrator (ZA)

6:48 P.M. – Meeting Called To Order by Chair Walrafen

- No adjustments made to the agenda. Mr. Cogbill reports he would like to sit in on the meeting, but has nothing in particular he wants to discuss.

Agenda Item #1 – 6:50 P.M. – Review and Adopt Minutes of January 14, and January 26, 2015.

- The DRB members review the minutes of both meetings. DRB member Hogan makes a **MOTION** to approve the minutes of January 14, 2015 as written, and Clerk Albert seconds. The motion passes 3 in favor with DRB member Bridges abstaining because he was not at the meeting. Discussion ensues about a grammar issue in the January 26, 2015 minutes. The DRB members decide the grammar is correct and DRB member Hogan makes a **MOTION** to approve the minutes of the January 26, 2015 meeting as written, and member Bridges seconds the motion. The motion passes unanimously.

Agenda Item #2 – 6:57 P.M. – New Business

- DRB members discuss The Health Center site plan, and the Park & Ride Shelter as possible agenda items for the March meeting. Chair Walrafen remembers she was to write a letter to the Health Center, which she will do prior to the next meeting. Because the Z.A. is absent, the DRB members do not know what, if anything will be on the agenda for March. The members decide the meeting will be cancelled if nothing is scheduled. Chair Walrafen will inform the members if this is to happen.

7:00 P.M. – Meeting Adjourned.

- Member Bridges **MOVES** to adjourn the meeting, and member Hogan seconds. The motion passes unanimously.

Respectfully Submitted,
Mary Lane, Administrative Assistant