

**Development Review Board
October 10, 2018**

Present: Janice Walrafen, chair, Elaine Parker, Jim Volz, Sarah Albert

Also attending: Karen Storey, Zoning Administrator

Meeting called to order at 6:45.

The agenda was adjusted to add two items.

The minutes from 9/12/18 were approved.

6:50

Jon Matthew has decided not to pursue a change of use for his shed. He will only upgrade the insulation in it.

6:55

The lawyer for the Health Center has written to say that 22 trees & shrubs have been planted, with 19 remaining to plant. Plantings were delayed because of the drought this year, but they will be in the ground before the end of October. The Health Center requests that we delay our scheduled October review of the landscaping until next month when the plantings are complete.

7:05

Janice will ask the selectboard to look for an administrative assistant for the DRB so that minutes can be put on the website in a timely manner.

7:10

Janet Steward came in to discuss a new survey that had been done on her property; all three parcels that the Steward Family trust owns have been surveyed. The 2.0 and 11.7 acre parcels will remain in the trust, the 20.8 parcel will transfer to Janet Steward and Ray Shatney.

7:20

Karen will write a letter to the Armells saying that their house, as now constructed, is not in compliance with the single family permit. She will refer them to the draft of the new zoning regs regarding short-term rentals (air bnb)

7:45

Loso-Bridges: the Environmental Court upheld the DRB's decision to uphold the ZA's permit to Rob Bridges. Loso is living in a residential apt over the garage that has never been permitted as a residence. She will come in for a change of use permit to convert it to a residence.

Rob Bridges has asked that this permit request come before the DRB; there isn't a basis for the ZA to refer a change of use to the DRB; however, Rob can appeal the permit, in which case it will come before the DRB.