

Town of Plainfield  
Development Review Board Meeting  
July 11, 2018  
Draft Minutes

PRESENT: Elaine Parker (Development Review Board Member), Sarah Albert (Development Review Board Member) Jim Volz (Development Review Board Member), Karen Storey (Zoning Administrator)

**Acting Chair Elaine Parker called the meeting to order at 6:55pm.**

**AGENDA**

- 6:55 Meeting Called to Order
- 6:55 Reviewed and Approved Decision on David and Lisa Capaccioli ZPA 2018-02 Change of use for setback requirements in Forest and Agricultural Lands
- 7:30 Reviewed and Adopted Minutes of June 13, 2018
- 7:40 Discussed letter from Robert Richardson (landscaper for the Health Center) regarding when he can do the required plantings
- 8:20 Reviewed and discussed draft Zoning Regulations
- 8:40 Adjourned

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**Chair Janice Walrafen was absent so Acting Chair Parker called the meeting to order.**

**Discussion and approval of Capaccioli Change of Use**

Board members discussed and edited the draft decision approving a change of use at the Capaccioli property ZPA 2018-02 Change of Use for Setback Requirements in Forest and Agricultural Lands. **Sarah Albert moved to adopt the decision as amended. Jim Volz seconded the motion. The motion was approved unanimously.**

**Review and Approve Minutes of June 13, 2018.**

Board reviewed the draft of the June 13 minutes. **Jim Volz moved adoption of the minutes of the June 13, 2018, meeting as written. The motion was seconded by Sarah Albert. The motion was approved unanimously.**

**Briefing regarding a letter from Robert Richardson concerning the plantings at the Health Center.**

Karen Storey, Zoning Administrator, briefed the Board on a letter the town received from Robert H. Richardson regarding the planting plan at the Health Center. The Board requested that Karen draft a response to the letter and circulate it to the Board members by email. Among other items, the letter should emphasize that we expect to get the required site plan in time for the DRB's October meeting.

**Reviewed and discussed draft Zoning Regulations**

The Board discussed whether to file comments on the draft regulations and decided that we would not file comments as a board but that the individual members could file comments if they want to. **[\*\*\* I am not sure I have this one correct. Please let me know.]**

**Ajourn**

The meeting adjourned at 8:40 pm on a motion by Sarah Albert which was seconded by Jim Volz. The motion was approved unanimously.