

Minutes

Social Concerns Committee

September 8, 2025

Plainfield Municipal Building

Present: Judy Cyprian, Marcy Hale, Jaime Hammack, Gail Falk

This meeting was held on an emergency basis without the usual public notice because of the need to meet calendar deadlines for finalizing the 2026 application for Social Concerns funding.

Discussion and Decisions:

1. The Committee reviewed a draft Google Forms application for funding. The committee approved the use of Google Forms and made several edits to the draft form and approved a final version of the form.
2. The Committee determined that the deadline for applications this year is October 24.
3. As soon as possible, Jaime will email recent applicants a link to the Google Form together with a cover letter explaining the change in format. Gail will draft the cover letter and circulate the draft to members of the Committee before finalizing it.
4. In order to assure that previous applicants receive notice of the change in application procedure, Jaime will send a snail mail copy of the cover letter containing a link to the Google Form application to all recent applicants, except those the committee deemed not to meet the criteria for Social Concerns Funding (e.g., CV Economic Development, Big Heavy Metal)
5. The committee discussed the format and contents of the spreadsheet used to report the results of the Committee's decisions.
6. Gail will contact Bob Fancher with a request to post the new application procedure on the Town website.
7. The Committee will meet in November to review applications and to make recommendations for funding. The date was not determined.

Respectfully submitted,

Gail Falk, Member

Social Concerns Committee