

## **Water and Wastewater Commission Meeting**

**April 13, 2015 5:00 PM**

Present: Mary Lane, James Jamele, Karen Starr and Greg Chamberlin, Facility Operator.

Guest: Aaron Fuller, Northcountry Septic Design. Guests arriving later: Sam Davis, Rhea Wilson and Ken Smith.

**Agenda** Chair Lane moved to remove the item, "Personnel Policies" Jim seconded the motion. Chair Lane explained she had placed this on the agenda, but wanted to postpone it for a future meeting. She stated the reason was to allow time so the guests could speak. Chair Lane called for a vote, and it passed unanimously. Also, the order of the agenda was changed to accommodate the guests

**Lucky Day** Aaron Fuller presented plans for Lucky Day Ice Making and Sauce Making Company at 8053 US RT 2, Marshfield. He shared his estimation that they will need 210 GPD for wastewater and 1334 GPD for water. Mary went over the application checklist with Aaron, to determine what was still needed. It was decided that Lucky Day already has enough wastewater allocation to support the proposed project but will need 7 additional units of water to support the project. Mary calculated the impact fee for the 7 units of water. The impact fee will be \$1750.88 for 7 additional units of water. Aaron will return with a check from Lucky Day for \$1760.88, which will include the \$10 application fee. The clerk will provide an allocation letter for Aaron to provide to the state, stating that the water and wastewater system has sufficient capacity to support the project. The commission will sign the completed applications and the allocation letter at a later date after the impact fee and application fee have been received. Greg would like the commission to write a letter to attach to the application stating that we have the right to reassess the situation once the sauce making gets underway. Aaron asked the Commission to write a letter to Mr. Berte explaining this condition. Mary will draft a letter to show to the Commission and Greg, prior to attaching it to the application, and sending it to Mr. Berte. Mr. Fuller exits the meeting.

**Goddard** Sam Davis, Ken Smith and Rhea Wilson are here to voice concerns about the impact of the Goddard Biomass project on the water and wastewater system. Mary informed them that the commission was not discussing that tonight, but rather the concerns with the Goddard water and wastewater system in general separate from the biomass project. As a courtesy Mary allowed them to voice concerns and ask questions of Greg and the commission. Ms. Wilson asked Greg if he had maps showing where the water and wastewater lines were located. Greg confirmed that he needs accurate mapping from Goddard of their water and wastewater system. Mary explained that Jay Jewett, the former Operator, had most of the knowledge of the lines in his memory, so did not rely on maps. Since his death, Greg has been working on updating the maps for the system. Because of time constraints Mary gave the guests a few more minutes to speak, then let them know that the meeting needed to continue. All guests exited the meeting.

The Commission and Greg continued to discuss concerns about Goddard's system, separate from the Biomass Plant. Mary suggested that Greg write down his concerns, and email them to the Commission. Jim said that Dave Strong forwarded an email to him from Goddard stating that they did not understand the letter they received from the Select Board that was written by the Commission. Jim suggested to Dave Strong that Goddard contact Greg but Greg reported that he has not heard from Goddard. Mary suggested that if Goddard does not contact Greg within a few weeks, the Commission would write a letter to the Select Board stating they had not heard from Goddard.

**Review/Approve Minutes** Mary motioned to approve the minutes of March 16, 2015 meeting. Seconded by Jim. All are in favor and the motion is approved.

Jim motions to accept the amended minutes of the April 6, 2015 meeting. Seconded by Mary. All are in favor and the motion is approved.

**Goddard Letter** The commission decided to add to the letter they wrote to the Selectboard re: Goddard's Biomass Plant, because the

Select Board was meeting right after the Commission meeting, and listed the letter on their agenda. Motion by Jim to add "Goddard understands that sump discharge of any kind from any building or source is prohibited by the Plainfield Wastewater Ordinance". Seconded by Mary. All are in favor and the motion is approved. Jim agreed to take the letter to the Select Board.

**Post Office** Discussed issue with broken curb stop at the Post Office, owned by Brent Sleeper. The clerk read an email from Ron at DCS that was sent to Jason at Aldrich and Elliott. DCS will access the situation when there is green grass and something can be done about it.

**Clerk's Report** Meter Replacement Project: The clerk presented the Notice of Intent to Award Contract to the Commission for signing. The contract is to be awarded to EJ Prescott in the amount of \$218,040.92. Jim reviewed the document and made a motion to accept the contract. Seconded by Mary. All are in favor and the motion is approved. Chair Lane signed the contract.

**Greg's Report** Greg reported that when he issues the CCR for 2014 he will have to report some deficiencies. Greg will fix the deficiencies before he finishes the CCR so that he can report that they are taken care of. He reported that they are finishing up the water leak project at Berte's and that Spruce Mountain Inn is getting a grease trap. He is still trying to locate the source of grease along Route 2. Karen wants to verify that the final walk thru will take place and Greg verified that it would happen and issues would be addressed. Other concerns involve the well house, there are trees hanging over it.

Jim motioned to adjourn the meeting at 7:15 P.M. and Karen seconded the motion. All were in favor and the motion passed.

Respectfully Submitted by Carol Smith and Mary Lane