

12/22/2015 Water/Wastewater Meeting Plainfield Town Offices

Present Jim Jamele, Mary Lane, Tim Phillips, Carol Smith, Greg Chamberlin

5:00 pm Meeting called to order.

Changes made to the Agenda and accepted.

Motion to approve Minutes of 11/18/15 and 12/11/15. 11/18/15 Minutes approved as written. 12/11/15 Minutes approved as amended.

Motion to accept letter of resignation by Karen Starr. Approved.

Motion to recommend Tim Phillips as Commissioner to the Selectboard for appointment. Approved—letter of interest to be sent to the Selectboard.

PERSONNEL POLICIES: Discussed suggestions for the draft personnel policies Mary and Dave Strong will submit to the Selectboard for final approval.

CLERK'S FINANCIAL REPORT: Discussed remaining funds for the current fiscal year

METER PROJECT UPDATE: Discussed procedure for inputting meter data into the NEMRC system and the need for a NEMRC official to be present when this is done.

COMMISSION NARRATIVE: Decided to attempt to combine the Commission Narrative with the Operator Narrative and condense.

MATHEW PROPERTY REIMBURSEMENT: Motioned to reimburse \$520.00 to the Matthews immediately for the necessary electrical repairs needed as a result of damage caused by the water line replacement. We will seek reimbursement from the reserved funds remaining in the water line project replacement budget., but until we get approval for that, we will use monies from our water budget. Temporary Warrant signed at the meeting.

LAKE CHAMPLAIN BASIN PROJECT: Discussed the proposal for a Project Coordinator and impacts on the Water/Wastewater Department.

CHIEF FACILITY OPERATOR'S REPORT:

Necessary repairs are being made to the DO Sensors with the cost to be paid from the current budget.

Discussed the problem of Storm Water coming into the plant. Greg is investigating. A camera was purchased to explore the system. It needed to be returned because it did not work. Once the new camera is replaced, the investigation can continue.

Jason Booth has been contacted regarding the meter check valves and annual inspections regarding who needs to pay for the inspections.

Greg is compiling a “necessary projects list” for the coming year. The Mascitti project can probably be completed under the current budget—work to begin in the spring. The “Metcalf” spring will need to be repaired under the next budget.

The Chlorination Pumps are being repaired and upgraded. Discussed need to keep a record of all repairs and upgrades for “assets management” for reference in the future.

Discussed the problem on Barre Hill regarding the need to replace the Water Line and the expectation of owners on the Hill regarding their own lines.

NEW TRUCK/MAGNETIC SIGNS: We will alert citizens on the Website, Front Porch Forum, and Face Book Plainfield People’s page that we have a new truck when it is delivered. Decided to go with a revised Plainfield Logo for the magnetic sign for the side of the Truck.

OUTREACH: Discussed the parameters of a Video presentation regarding outreach to the Town regarding wastewater usage. Mary asked for ideas of images for photos we can use.

OTHER BUSINESS: Adopted language for the warning to be placed in the Town Report for discussion at Town Meeting. Jim to submit.

“Whereas the Plainfield Water/Wastewater Commission collects an impact fee on new development within the Water/Wastewater District to contribute to the capital improvement of the system. Whereas the collection of an impact fee serves to discourage development within the District.

Should the Plainfield Water/ Wastewater Commission reduce the impact fees for water and wastewater by 50% to encourage economic growth in the Village of Plainfield.

Should the Plainfield Water/Wastewater Commission eliminate the impact fees for water and wastewater to encourage economic growth in the Village of Plainfield.”

Warrants were signed.

Adjourned at 7:20.

Respectfully submitted.

James Jamele

