

## **Plainfield Water/Waste Water Commission**

### **Meeting Minutes for March 14, 2016**

Present: Jim Jamele, Tim Phillips, Greg Chamberlin, Carol Smith, Jason Booth

NOTE: Mary Lane did not attend

5:00 PM - Meeting called to order

Agenda approved.

Minutes for 02/22/2016 meeting approved

### **Project wrap up discussion with Jason Booth**

- the metering/waterline replacement project is not wrapped up, but it is getting close. Landscaping repairs are getting underway. Awaiting confirmation from the bonding company before issuing final payments. There was a discussion about what to do with remaining money. The ideas were replacing some old valves, replacing short runs of old pipe and buying some spare water meters.

### **Clerk's Financial Report**

- the water and wastewater systems are still solvent.

### **Elect Officers**

- Mary Lane was re-elected as the Chair of the Commission
- Tim Phillips was elected as Secretary of the Commission

### **Adopt Personnel Policy**

- Jim moved that the Water/Waste Water Commissioners adopt the personnel Policy and ask the select board to do the same. Tim 2nd. Approved.

### **Discuss Water & Allocation Ordinances**

- Jim moved that there would not be an "interest holiday". Tim 2nd. Approved.

## **Magnetic Truck Sign**

- this discussion was tabled until Mary is able to attend a meeting of the Commission.

## **Chief Facility Operator's Report**

- level sensors in the Waste Water tanks are malfunctioning intermittently but are working better with the warmer weather. Greg still believes he can work around this issue until May.

- the antenna on the drinking water tank sensors needs to be adjusted. Greg is waiting for better conditions to make the task safer. He wants to try adjusting the antenna first in the hopes that this will fix the problem at no cost.

- a new meter that was suspected of being defective has been tested and is fine. Greg has given the home-owner a break-down of their water usage across a period of time to help them figure out why they are using so much water.

- Greg would like to acquire some spare meters. These would be helpful for trouble-shooting potential bad meters and give us ready-replacements should a meter fail.

There was no other business.

The warrants were signed.

The Commission's next meeting is scheduled for April 18th at 5PM at the Municipal Building

The meeting adjourned at 5:55PM

Submitted by Tim Phillips