

Plainfield Water/WasteWater Commission
DRAFT Meeting Minutes for January 20, 2026

Present In Meeting: Scott Stewart, Carol Smith, Mary Lane, Tristan Macgregor-Stewart, Tim Phillips, Sandy Vitzthum , Mike Davis

5:23 Meeting called to order

Review/approve agenda

Agenda approved

Review/adopt minutes

Approved minutes for 10/21/2025, 01/09/2026

Creative Campus At Goddard New Rates Discussion And Approval

Mike Davidson and Sandy Vitzthum were in attendance for this portion of the meeting

The Commission voted that 71 is the starting point for the number of Equivalent Residual Units (ERU) for the Creative Campus.

The Commission voted to approve the change of use from 71 to 89 ERUs for all the changes in the next year.

An ERU is worth 450 gallons per day.

The meter in the Goddard Reservoir is metering both the Goddard Campus and North Woods. The Goddard Campus share is determined by reading the meters at North Woods and subtracting that number from the shared meter.

Create FY 2026-2027 Wastewater Budget

The Commission discussed the Water budget adjustments that Carol made to the draft based on the Commission's last meeting..

The Commission further adjusted the On Call Stipend and Truck Maintenance amounts. The total budget is \$310,799.00 at this time.

The Commission plans to work on the Wastewater budget at Thursday's meeting with possibly a Friday meeting to finalize both budgets and set rates.

Chief Facility Operator's report

Tristan got an email from someone from Dubois & King doing the Mills Street bridge replacement asking about where the funding to repair the pipes under the bridge are being paid from. Tristan hasn't replied yet. Tristan will work with the Integrity group and needs an engineer to draw up the permanent fixes. With Josh out, Tristan is a bit uncertain as to how some aspects of this process will be accomplished best.

Tristan got a quote from GM Bowen Excavating to repair the Martin/Phillips septic line. The estimate is just shy of \$24,000. This assumes that the open excavation has to be left overnight, requiring additional safety-lighting and other preventative measures. If it can be done in a single day, the work will be cheaper. Part of the issue is the septic main is quite deep in this area so an extra tall trench-box is required for safety of the workers. If the money is available in this year's budget, Tristan would prefer to repair this early in the summer.

Approve warrants

Warrants for 11/19/2025 to 1/20/2026 were approved.

Other business

None

The next meeting is scheduled for February 10th, 2026 at 5:15PM as a hybrid in person/Zoom meeting.

The meeting adjourned 7:04PM

Submitted by Tim Phillips