

**Plainfield Water/WasteWater Commission
Special Meeting Minutes for January 22, 2026**

Present In Meeting: Scott Stewart, Carol Smith, Mary Lane, Tristan Macgregor-Stewart, Tim Phillips

11:05 Meeting called to order

Review/approve agenda

Agenda approved

Discuss, create 7/1/2026 - 6/30/2027 Water/Wastewater Budgets

waste water budget

plant operator - matched the water budget line item

assistant operator - matched water budget

On call stipend - matched water budget

clerk/treasure - left at 0 dollars

assistant clerk/treasure - matched water budget

auditor - matched water budget

delinquent tax collector - same as water budget

fringe FICA - matched water budget

fringe medi - matched water budget

blue cross/blue shield - matched water budget

dental - matched water budget

CCC Payroll - matched water budget

HSA - matched water budget

Fringe Retirement - matched water budget

office supply/postage - matched water budget

admin services - matched water budget

computer support/office - matched water budget

property liability - matched water budget

worker's compensation - matched water budget

unemployment - matched water budget

Bank Fees - matched water budget

Legal Fees - matched water budget

furnace repairs and fuel - matched water budget

chemicals - used last year's budgeted amount

sludge disposal - reduced amount due to not using all the money this year

sludge trucking - reduced amount due to not using all the money this year

electricity GMP - previous year's amount + 5%

uniforms - matched water budget

laboratory services - matched water budget

mowing - matched water budget
staff training - matched water budget
truck fuel\maintenance - matched water budget
safety equipment - matched water budget
bond interest - Carol supplied a number
audit rounding - left alone
miscellaneous - blank for now
capital improvement - last year was \$20,000. Moved it up to \$30,000 to give some slack
for transducers and replacing clay tile pipe in Martin Meadow
truck purchase - \$0
equipment fund - used last year's budgeted amount
20 year evaluation loan - used last year's budgeted amount
supplies and system repairs - Cierra Martin's sewer line is \$24,000 , level transducer for
effluent needs to be repaired with the chart recorder. That is in the \$15-20,000 range but
probably not this year. Tristan said \$30,000 is the correct number for this.
equipment repairs and parts - added approximately %5 to previous amount. made this
\$20,000

Water Budget

added \$900 to account for fix for the truck maintenance line item
new total \$311,699
used 369.5+71 units for Goddard = 440.5 units for the new budget year
for the budget, zeroed out all the income amounts that are delinquencies/impact
fees since they are not assured income for budgeting purposes
The per allocation unit fee is \$311,699 divided by 440.5 units and rounded up to
the nearest dollar
\$707.60 rounded to \$708
current budget year fee is \$682
The purposed water fee of \$708 is a \$26 per year increase or approximately a
4% increase

Set W/WW Rates (if all line items are available)

Formally setting rates deferred until next meeting

Other business

None

The meeting adjourned 12:31PM

Submitted by Tim Phillips