Plainfield Water/WasteWater Commission
Meeting Minutes for July 21, 2026

Present In Meeting: Scott Stewart, Alana Norway, Mary Lane, Tristan Macgregor-Stewart, Tim Phillips

5:17 Meeting called to order

Review/approve agenda

Agenda approved

Review/adopt minutes

Approved minutes for 6/16/2026 and 7/14/2026

Explanation about letter from State re: violation

Scott Frank's had been submitting the monthly reports very late (30-75 days). Tristan didn't figure out what was going on until months later. Tristan let the state know that Scott is no longer working for Plainfield and he expects the reports to be filed in a timely manner going forward.

Mary never received a copy of the violation letter.

School street water line replacement update

A prebid meeting was held. A number of potential bidders attended.

Looked at potential staging areas around the expected worksite.

There are 4 outstanding easements. Two are just temporary easements so they are not as critical. Not having them just means some of the work can't be done as well. Tristan has been calling daily on one of the other easements and is not getting a response. The last easement Tristan has been calling three times a day and not getting a call back.

WW plant sewer outfall project update

Aldritch + Elliot are on board to do the engineering design. They have been on site looking at the situation. Once they have plans, the next steps will go forward. Tristan is expecting this will be a project next summer.

WW Asset Management Plan update

Kick off meeting is 7/22/2026 to discuss steps for updating the plan. Need to set up some on-site time so the vendor can locate some things. Tristan will be passing along documentation in both electronic and hardcopy forms as they are needed.

Tristan thinks only he and Scott Stewart need to be present at this meeting, no need for another Commissioner to be in attendance.

Tristan is expecting that there will be some financial information he will need from Carol.

At the 60% review point, Tristan expects the entire Commission will be part of the review.

Chief Facility Operator's report

Dillion is working out well and picking things up quickly.
Manosh redid the electrical in the well pump building.

Approve warrants

Tabled until next meeting

Other business

None

The next meeting is scheduled for August 18th, 2026 at 5:15PM as a hybrid in person/Zoom meeting.
The meeting adjourned 5:55PM

Submitted by Tim Phillips