Plainfield Water/WasteWater Commission
DRAFT Meeting Minutes for August 18, 2026

Present In Meeting: Scott Stewart, Alana Norway, Mary Lane, Tristan Macgregor-Stewart, Tim Phillips, Kayle Hope

5:15 Meeting called to order

Review/approve agenda

Mary added talking about Alana being a Commissioner or not and responding to a former employee's request.

Agenda approved

Review/adopt minutes

Approved minutes for
July 28, 2026 Special Meeting Minutes
July 21, 2026 Meeting Minutes
July 14, 2026 Special Meeting Minutes
June 30, 2026 Special Meeting Minutes
June 25, 2026 Special Meeting Minutes

Executive Session

Entered Executive Session 5:23PM
Exited Executive Session 5:37PM
No Decision was made
Executive session tabled due to time constraints, will continue later in meeting

Kayle Hope, Zoning Admin.

Kayle joined the meeting for this section and departed at its completion

There was discussion about how past Zoning Administrators have interacted with the Commission.

Kayle is working on adding something to the zoning permits applications that will flag to be helpful for water Wastewater commission

Executive Session

Entered Executive Session 5:55PM
Exited Executive Session 6:08PM
More research is needed to make a decision.

Liaison Update

For the School Street waterline upgrade, the SB approved the lawyers draft deed to return the old water system rights to A. Goldman. Tristan was given the authority to sign the

deed. Tristan was going to contact A. Goldman today to let him know and try to get the School St. easement signed. Tristan has called and has not received a call back.

Tristan has also tried to contact G. Harris and has not succeeded. The Commission discussed various methods to possibly do that ie certified mail, sheriff, etc.

Chief Facility Operator's report

Working on locating all the manholes so they can be GIS located. Some are paved over or buried in dirt roads.

Working on the School Street waterline upgrade.

Manosh did their yearly water jetting.

Found a blockage on Hudson Avenue that needs to be jetted free before it causes a problem. Tristan is hoping to connect with Manosh and have them stop when they are passing through Plainfield on other business.

Approve warrants

This was tabled until the next meeting.

Other business

Alana sold her house at 163 Martin Meadow Road and has moved to 147 Martin Meadow Road where water sewer is available. She will be spending a lot of time in North Carolina starting to build a house this winter. Mary is concerned that if Alana is out of state for long durations, the Commission is hampered since two people are needed to form a quorum. After discussion, the Commission decided that Alana could continue to serve until her term expires and attend meetings via Zoom.

The next meeting is scheduled for September 15th at 5:15PM as a hybrid in person/Zoom meeting.

The meeting adjourned at 6:34PM

Submitted by Tim Phillips