

**Plainfield Water/WasteWater Commission**  
**August 15, 2023**

Present In Zoom Session: Tim Phillips, Carol Smith, Josh Pitts, Mary Lane, Tristan Macgregor-Stewart

5:18PM Meeting called to order

**Review/approve agenda**

Agenda approved.

**Review/adopt minutes**

Approved minutes for July 18, 2023.

**Clerk's financial report**

Water money is already coming in. Goddard hasn't paid their bill, but it is not due yet..

**Time card policy change**

Selectboard has voted to have a private auditing firm come in. This means the time-cards have to be accurate so Carol has been checking on how things are done. After discussion, the decision was made to table any change in the time-code policies until the audit is completed and we have recommendations from the auditors.

**Executive Session, personnel issues**

At 5:27PM the meeting entered executive session.

At 5:55PM the meeting returned from executive session.

Some personnel issues were discussed, no decisions are required at this time..

**Chief Facility Operator's report**

Operators have been busy with a variety of issues. Contractor has been doing clean up of flood-debris/mud around the plant. A lot has been done and regrading has been accomplished to tilt the land to drain better Fence repair is done. The top of the sludge tanks will be resurfaced next month.. Intend to fix the roof of the well house and the framing around the door. Some minor repairs as a result of things from the flooding. Added a new flow transducer so the amount being output is known. Adding a new chart recorder to measure influent.

Truck needs some repairs to pass inspection. Probably need to look at getting a new truck next year based upon how hard we are using this one. Probably want a heavier truck to deal with the plowing and hauling chemicals from Richford.

Call from Endyne, one of the water tests came back requiring some repeat testing. No real problem yet.

Tristan talked with Janice Walrafen about adjusting the entrance to the plant. Positive conversation.

**Approve warrants**

Warrants for 07/18/23, 07/20/23, 07/26/23, 07/27/23, 08/03/23, 08/08/23, 08/10/23 were approved.

**Other business**

Discussed email from Wayne Elliot about funding opportunity for the School Street waterline project. We will contact A&E and say that they should go forward.

The next meeting was scheduled for September 19th at 5:15PM as a ZOOM session.  
The meeting adjourned 6:20PM

Submitted by Tim Phillips