

## **Plainfield Water/WasteWater Commission Meeting Minutes for November 28, 2023**

Present In Zoom Session: Tim Phillips, Josh Pitts, Mary Lane, Tristan Macgregor-Stewart, Carol Smith

5:15 Meeting called to order

### **Review/approve agenda**

Agenda approved

### **Review/adopt minutes**

Approved minutes for October 24th and November 21st

### **Clerk's financial report**

Money is still coming in well. Not a lot of delinquencies for waste water. George is thinking of doing tax-sales for water and wastewater. Carol urged him to check with the law firm used by the town to make sure that is OK to do this. Tristan says that there is a process to do this, he doubts that George has accurately done those steps based upon past practices.

Carol has put in for the remainder of the ARPA funds to pay Aldrich & Elliot. She wants it in an account where it is reserved so she has to finish paying on that project.

### **Discuss Hiring An Attorney For School Street Project Easements**

There was discussion about which lawyer we should approach. Mary suggested Mike Montey. The Commission agreed.

### **Chief Facility Operator's report**

We had to have a car towed. It was reclaimed so we don't have to pay any fee. If the car isn't reclaimed, we have to pay the towing fee.

The plant generator was acting up. Brookfield Service got called. They identified the failed part and managed to get it running again. The plant was without power for a bit, but the operators were able to juggle things and prevented any discharges until power was back and things were running properly. Tristan did some quick googling and a new generator looks to be approximately \$30,000. It is not on Tristan's list of immediate concerns.

Hoping to have a service/sale techs in to create some different options for the UV system. Need to figure out a good plan for repair/replacement to deal with this system longer term as it is getting old and will need rework at some point.

Twinfield class came over to see how the plant operates.

### **Begin work on 2024-2025 Budget**

Water budget. Last year the increase was 8.13%. Josh used 7% as a placeholder. Doubled the On Call line item to keep creeping the amount up. Increased Office Supplies to

\$1,200 to deal with postal rate increases and constant short-falls in this line item. Made Computers General \$3050 and zeroed-out Computer Plant line item. Increased taxes to Marshfield to \$3,000 since the last bill was \$1,580 and we now own about twice as much land in Marshfield.

There are valves at the reservoir that will require replacement by a contractor. To make that happen, we need a diver on site to plug the pipes from the inside before removing the valves. This whole process will be expensive and Tristan advocated adding any money we can to the Capital Improvements to handle this eventual expenditure.

**Approve warrants**

Warrants for 10/26/23, 10/28/23,11/2/23, 11/8/23, 11/16/23, 11/22/23 were approved

**Other business**

None

The next meeting was scheduled for December 12th, 2023 at 5:15PM as a ZOOM session.

The meeting adjourned 7:16PM

Submitted by Tim Phillips