

**Plainfield Water/WasteWater Commission**  
**DRAFT Meeting Minutes for December 12, 2023**

Present In Zoom Session: Tim Phillips, Carol Smith, Josh Pitts, Mary Lane, Tristan Macgregor-Stewart

5:16 Meeting called to order

**Review/approve agenda**

Agenda approved.

**Review/adopt minutes**

Approved minutes for November 28th as edited.

**Clerk's financial report**

ARPA Funds have been requested and deposited.

The Treasurer/Town Clerk is currently not going to run again.

**Chief Facility Operator's report**

Tristan has called Monty trying to get a line of conversation going about the legal work we need on the School Street project. Tristan will email Wayne Elliot tomorrow about what is going on and what we need to do to get the bond vote setup.

The plant generator is fixed. The entire electronics component of the generator has been replaced and the motor section looks excellent. Tristan is following up with what the cost of adding an external plug for a portable generator would be.

**2024-2025 Budget**

Worked on Waste Water budget. Transferred basic information with a nominal inflationary adjustment. Waiting for all the health insurance/other stuff that is not adjustable by the Commission. Carol passed along word that there is a payroll tax coming that the state is using to fund child-care. It appears organizations have the option to absorb the entire tax themselves instead of passing it along to the employee. Josh and Tim both felt the employees should not be expected to contribute any part of this.

Big expenses Tristan has identified and would like in this budget.

6 manholes on main street \$12,000

big blower on BFD needs replacement \$14,000

Valve on discharge pipe to protect plant in event of another flooding event \$7-10,000

We expect to draw those expenses from the Supplies line-item

Discussed possible raising the driveway to the plant about 1.5 feet - Tristan doesn't have a number for this yet. This seems a better fit for Capital Improvement.

Another thing Tristan would like to see is a garage building on the high-ground next to the plant.. Looking at around \$100,00. Might be less if we can reuse the foundation that is already there. Decided to add money to the Capital Improvement budgets for both water and waste water with an eye to building this in 5 years.

**Approve warrants**

Warrants for 11/22/2023, 11/30/2023, 12/1/2023, 12/7/2023 were approved

**Other business**

None

The next meeting was scheduled for January 16th, 2024 at 5:15PM as a ZOOM session.  
The meeting adjourned 6:29PM

Submitted by Tim Phillips